

Privacy Policy

Mental Wellbeing and Community Development Foundation Africa (MWCD AFRICA)

Effective Date: 5 August 2026

1. Introduction

This Privacy Policy explains how **Mental Wellbeing and Community Development Foundation Africa (MWCD AFRICA)** ("MWCD AFRICA", "we", "us", or "our"), a registered non-governmental organization (NGO) in the Federal Republic of Nigeria, collects, uses, stores, discloses, and protects your personal information when you interact with our organization through our website, digital platforms, programs, events, volunteer opportunities, partnerships, fundraising activities, newsletters, and any other services we provide (collectively, the "Services").

This Privacy Policy is issued in compliance with the **Nigeria Data Protection Act 2023 (NDPA 2023)**, the **Nigeria Data Protection Regulation 2019 (NDPR)** (where applicable), and internationally recognized data protection principles and best practices, including the **General Data Protection Regulation (GDPR)** where relevant.

MWCD AFRICA is committed to protecting your privacy and ensuring that your personal information is processed lawfully, fairly, transparently, and securely. We collect only the information necessary to fulfil our charitable mission, deliver our programs and services, engage with our stakeholders, and comply with our legal and regulatory obligations.

By accessing our website, participating in our programs, submitting information to us, or otherwise using our Services, you acknowledge that you have read and understood this Privacy Policy and consent to the collection, use, disclosure, and protection of your personal information as described herein, where such consent is required by law.

2. Information We Collect

Depending on how you interact with MWCD AFRICA, we may collect the following categories of information:

Personal Information

We collect information in the following categories:

- **Account data:** Full name, email address, password (stored securely via Firebase Authentication), account type (individual or organization).
- **Profile data:** Professional headline, biography, country, city, phone number, creative disciplines, goals, programs of interest, profile photo.
- **Social data:** Instagram, LinkedIn, and X/Twitter handles; website URL; portfolio links (only those you voluntarily provide).
- **Content data:** Portfolio items, project descriptions, community posts, and messages you share on the platform.
- **Usage data:** Pages visited, features used, browser type, device type, and IP address, collected automatically for analytics and security.
- **Communication data:** Messages sent between users on the platform.

We do **not** collect sensitive personal data (e.g. biometric data, health data, financial account details) except where you explicitly provide it in a bio or project description.

Program Information

When applying for grants, fellowships, volunteering, internships, training, events, or other opportunities, we may collect:

- Curriculum Vitae (CV) or résumé
- Portfolio links
- Educational background
- Professional experience
- Motivation statements
- Project proposals
- References
- Supporting documents

Donation Information

Where applicable, we may collect information necessary to process donations, including donor contact details and transaction references. Payment information is processed securely by trusted third-party payment providers and is not stored by MWCD AFRICA unless legally required.

Technical Information

When you visit our website or digital platforms, we may automatically collect:

- IP address
- Browser type
- Device information
- Operating system
- Referral pages
- Pages visited

- Time spent on pages
- Date and time of access
- Cookies and similar technologies

3. How We Use Your Information

We use your information to:

- Deliver our programs and services
- Process applications
- Register participants
- Manage volunteers
- Facilitate partnerships
- Respond to enquiries
- Send newsletters and updates
- Organize events
- Conduct research and impact measurement
- Improve our services
- Monitor website performance
- Comply with legal obligations
- Protect users and organizational systems against fraud or misuse

We process personal information only where there is a lawful basis for doing so.

4. Communications

If you subscribe to our mailing list or participate in our programs, we may communicate with you regarding:

- Events
- Training opportunities
- Fellowships
- Grants
- Community programs
- Newsletters
- Research publications
- Partnership opportunities
- Organizational announcements

You may unsubscribe from non-essential communications at any time by following the unsubscribe instructions or contacting us directly.

5. Cookies and Similar Technologies

Our website may use cookies and similar technologies to:

- Improve website functionality
- Analyze visitor behavior
- Enhance user experience
- Remember user preferences
- Measure website performance

You may disable cookies through your browser settings. However, some website features may not function properly if cookies are disabled.

6. Sharing Your Information

MWCD AFRICA does **not** sell, rent, or trade your personal information.

We may share information only when necessary with:

- Service providers supporting our operations
- Technology vendors
- Program delivery partners
- Funding organizations (where required for funded programs)
- Professional advisers
- Regulatory authorities where required by law

All third parties handling personal information on our behalf are expected to maintain appropriate confidentiality and security standards.

7. Data Security

We implement appropriate administrative, technical, and organizational safeguards designed to protect personal information against unauthorized access, disclosure, alteration, misuse, loss, or destruction.

These safeguards may include:

- Secure systems and servers
- Access controls
- Password protection
- Staff confidentiality obligations
- Periodic security reviews

Although we take reasonable steps to protect personal information, no electronic transmission or storage system can be guaranteed to be completely secure.

8. Data Retention

MWCD AFRICA retains personal information only for as long as necessary to:

- Deliver our programs
- Meet contractual obligations
- Comply with applicable laws
- Resolve disputes
- Maintain organizational records
- Measure program impact

When personal information is no longer required, it will be securely deleted, destroyed, or anonymized where appropriate.

9. Your Privacy Rights

Subject to applicable laws, you may have the right to:

- Request access to your personal information
- Correct inaccurate or incomplete information
- Request deletion of your personal information where appropriate
- Withdraw consent where processing is based on consent
- Object to certain processing activities
- Request restriction of processing where applicable
- Request a copy of the personal information you have provided

Requests will be handled within reasonable timelines and in accordance with applicable laws.

10. Compliance with the Nigeria Data Protection Act (NDPA) 2023

MWCD AFRICA is committed to handling personal data responsibly and in accordance with the **Nigeria Data Protection Act (NDPA) 2023** and other applicable data protection and privacy laws.

In line with the NDPA, we adhere to the following principles:

- **Lawfulness, Fairness, and Transparency:** We collect and process personal data lawfully, fairly, and transparently.
- **Purpose Limitation:** Personal data is collected only for specified, legitimate, and clearly communicated purposes.
- **Data Minimization:** We collect only the information necessary for the purposes for which it is processed.
- **Accuracy:** We take reasonable steps to ensure personal data is accurate and kept up to date.
- **Storage Limitation:** Personal data is retained only for as long as necessary or as required by law.
- **Integrity and Confidentiality:** Appropriate technical and organizational safeguards are implemented to protect personal data.
- **Accountability:** MWCD AFRICA maintains governance measures to ensure ongoing compliance with applicable data protection obligations.

Where required by law, we will obtain your consent before collecting or processing your personal information. Where processing is based on consent, you may withdraw your consent at any time, subject to legal or contractual obligations.

You also have the right to lodge a complaint with the appropriate supervisory authority if you believe your personal information has been processed in violation of applicable data protection laws.

11. Children's Privacy

MWCD AFRICA's services are generally intended for individuals aged 18 years and above unless a program specifically supports children or young people.

Where we knowingly collect personal information relating to children or minors, we will obtain appropriate consent from a parent, guardian, or other legally authorized representative where required by applicable law.

12. Third-Party Websites

Our website or communications may contain links to third-party websites or services.

MWCD AFRICA is not responsible for the privacy practices, security, or content of external websites. Users are encouraged to review the privacy policies of any third-party sites they visit.

13. International Data Transfers

MWCD AFRICA collaborates with organizations, partners, volunteers, consultants, and service providers across Africa and internationally.

As a result, personal information may be transferred to or processed in countries outside your country of residence. Where such transfers occur, MWCD AFRICA will take reasonable steps to ensure that appropriate safeguards are in place to protect your personal information in accordance with applicable data protection laws.

14. Changes to this Privacy Policy

MWCD AFRICA may update this Privacy Policy from time to time to reflect changes in our activities, legal obligations, or best practices.

Any updates will be published on our website together with the revised effective date.

We encourage users to review this Privacy Policy periodically to stay informed about how we protect personal information.

15. Contact Us

If you have any questions, concerns, requests, or complaints regarding this Privacy Policy or how MWCD AFRICA processes your personal information, please contact us using the details below:

Mental Wellbeing and Community Development Foundation Africa (MWCD AFRICA)

Email: info@mwcdafrika.org

Website: <https://mwcdafrika.org>

We are committed to responding to privacy-related enquiries and data protection requests in a timely and transparent manner.

MWCD AFRICA is committed to respecting your privacy, safeguarding your personal information, and promoting responsible data practices across all our programs, services, partnerships, and digital platforms.